

SKH LAM WOO MEMORIAL SECONDARY SCHOOL

Application Guide for S1 Post-Secondary School Places Allocation (SSPA) (2020-2021)

1. Distribution of application form:

Application forms can be downloaded from the school website (www.lamwoo.edu.hk) or obtained at the School Reception Counter.

2. Details of application:

Date : 7 July 2020 (Tuesday)

Office Hours : 9:00 a.m. – 12:00 noon

2:00 p.m. – 4:00 p.m.

Method : Applications with the following documents must be submitted in person to the General Office. Application submitted late or by post will not be considered.

3. Submission of documents:

- a) The completed application form (a recent photo attached)
- b) The Parent Copy of the Application Form for S1 Discretionary Place issued by the EDB (applicable to those who have applied for a S1 Discretionary Place of our school)
- c) Copy of Allocation Slip
- d) Copy of report cards of Primary 5 (whole year) and Primary 6 (whole year)
- e) Copy of certificates of extra-curricular activities, services and awards in Primary 5 and Primary 6
- f) Copy of Hong Kong Identity Card
- g) Copy of Baptismal Certificate (if applicable)

Application Procedures

	Procedures	Date and Time
1.	Release of allocation results	7 July 2020
2.	Submission of application forms for S1 Post-Secondary School Places Allocation (SSPA) and relevant documents	7 July 2020 9:00 a.m. – 12:00 noon 2:00 p.m. – 4:00 p.m.
3.	Notification of shortlisted applicants for the interview by phone (Applicants who are not contacted may consider your application unsuccessful.)	7 July 2020 before 6:00 p.m.
4.	Interview	8 July 2020 and 9 July 2020
5.	Notification of successful applicants for registration by phone (Applicants who are not contacted may consider your application unsuccessful.)	10 July 2020 before 10:00 a.m.
6.	Form 1 Registration	9 July 2020 and 10 July 2020
7.	Form 1 Streaming Test	24 July 2020 2:00 p.m. – 5:00 p.m.
8.	Form 1 Orientation Programme (Day 1)	25 July 2020 afternoon