

SKH LAM WOO MEMORIAL SECONDARY SCHOOL

Application Guide for S1 Post-Secondary School Places Allocation (SSPA) (2021-2022)

1. Distribution of application form:

Application forms can be downloaded from the school website (www.lamwoo.edu.hk) or obtained at the School Reception Counter.

2. Details of application:

Date : 6 July 2021 (Tuesday)

Office Hours : 9:00 a.m. – 12:00 noon

2:00 p.m. – 4:00 p.m.

Method : Applications with the following documents must be submitted in person to the General Office. Application submitted late or by post will not be considered.

3. Submission of documents:

a) The completed application form (a recent photo attached)

b) The Parent Copy of the Application Form for S1 Discretionary Place issued by the EDB (applicable to those who have applied for a S1 Discretionary Place of our school)

c) Copies of the following documents:

➤ Allocation Slip

➤ Report cards of Primary 5 (whole year) and Primary 6 (whole year)

➤ Certificates of extra-curricular activities, services and awards in Primary 4 to Primary 6

➤ Hong Kong Identity Card

➤ Baptismal Certificate (if applicable)

Application Procedures

	Procedures	Date and Time
1.	Release of allocation results	6 July 2021
2.	Submission of application forms for S1 Post-Secondary School Places Allocation (SSPA) and relevant documents	6 July 2021 9:00 a.m. – 12:00 noon 2:00 p.m. – 4:00 p.m.
3.	Notification of shortlisted applicants for the interview by phone (Applicants who are not contacted may consider your application unsuccessful.)	6 July 2021 before 6:00 p.m.
4.	Interview	7 July 2021 and 8 July 2021
5.	Notification of successful applicants for registration by phone (Applicants who are not contacted may consider your application unsuccessful.)	9 July 2021 before 10:00 a.m.
6.	Form 1 Registration	8 July 2021 and 9 July 2021
7.	Form 1 School-based Streaming Test	16 July 2021 2:00 p.m. – 5:00 p.m.
8.	Form 1 Orientation Programme (Day 1)	17 July 2021 afternoon