

SKH LAM WOO MEMORIAL SECONDARY SCHOOL
Application Guide for S1 Discretionary Places (2021-2022)
(Revised on 14 December 2020)

1. Number of discretionary places available: 40

2. Distribution of application form:
Application forms can be downloaded from the school website (www.lamwoo.edu.hk) or obtained at the School Reception Counter.

3. Details of application:
 - Date : 4 January 2021 (Monday) to 18 January 2021 (Monday)
(Monday to Friday, except public holidays)
 - Office Hours : 9:00 a.m. – 12:00 noon
2:00 p.m. – 4:00 p.m.
 - Methods : Applications with the following documents can be submitted in person to the General Office or by post (the postmark date should not be later than the prescribed deadline).

4. Submission of documents:
 - a) The Education Bureau (EDB) Copy, School Copy and Parent Copy (with all three parts intact) of the Application Form for S1 Discretionary Places issued by the EDB
 - b) The completed application form (a recent photo attached)
 - c) **Two** self-addressed and stamped envelopes with the applicant as the addressee (for application in person) or **Three** self-addressed and stamped envelopes (for application by post)
 - d) Copies of the following documents:
 - Report cards of Primary 5 (whole year) and Primary 6 (first term)
 - Certificates of extra-curricular activities, services and awards in Primary 4 to Primary 6
 - Hong Kong Identity Card
 - Baptismal Certificate (if applicable)
 - e) Any recommendation letters from the primary schools are not required.

5. Admission criteria and weighting:

a) All applicants with conduct grade B or above will be invited for the first interview.

Admission criteria	Weighting
First interview performance ➤ Focus on knowledge of Mathematics, analytical, logical thinking and organization skills, English proficiency, communication and presentation skills	15 %
EDB rank order	30 %
Academic performance	10 %
Extra-curricular activities, services and awards	10 %
Affiliation with the school	10 %
Total	75 %
Second interview performance (around 80 short-listed applicants are invited according to the above admission criteria and scores.) ➤ Focus on students' confidence, value and attitude, global view and English proficiency	25 %

b) Letters of notification will be sent by post and the details of interviews will be uploaded in the school website.

Important Dates

	Procedures	Date
1.	Register online via the school website www.lamwoo.edu.hk for Form 1 Admission Briefing Session	17 November 2020 (9:00 a.m.) – 27 November 2020 (5:00 p.m.)
2.	Form 1 Admission Briefing Session (Online)	12 December 2020 2:30 p.m. – 4:00 p.m.
3.	Submission of application forms for S1 Discretionary Places	4 January 2021 to 18 January 2021 (Both dates inclusive)
4.	First interview	6 February 2021
5.	Second interview	13, 15 - 18 March 2021 (Any one timeslot)
6.	Release of the Successful List for Discretionary Places	31 March 2021
7.	Release of allocation results	6 July 2021
8.	Form 1 Registration	8 July 2021 and 9 July 2021
9.	Pre-Secondary One Hong Kong Attainment Test	13 July 2021
10.	Form 1 Orientation Programme (Day 1)	17 July 2021
11.	Form 1 LAC Bridging Course and Summer English Bridging Course	To be confirmed
12.	Getting to know the School	28 August 2021

Notes:

1. **(New notification arrangements)** The school will notify **parents of successful applicants of their children's inclusion** in the Successful List for Secondary One Discretionary Places by letter and phone on 31 March 2021.
2. Each Primary 6 student may apply to not more than two secondary schools listed in the Handbook for 'Application for Secondary One Discretionary Places' provided by EDB, otherwise the chance of acquiring a discretionary place will be forfeited.
3. All application forms submitted cannot be cancelled or retrieved.
4. Due to the COVID-19 epidemic, the above arrangement is subject to change. Please pay attention to our school website for any updated arrangements