SKH Lam Woo Memorial Secondary School **ECA-Request for Absence (due to Clash between Activities)**

Name:	e: (English)		(Chinese)	
Class:	Class No.:	Signature of Parent :		
Attendance		Absence		
The above student is required to attend		The above student is granted to absence		
	(Activity)		(Activity*)	
(Code, if any) to be held on			_(Code, if any) to be held on	
	(Date)		(Date)	
from to (Time)		from to (Time)		
Name of Group:		Name of Group:		
Teacher-in-charge:		Teacher-i	Teacher-in-charge:	
Signature :		Signature	Signature :	
Date:		Date:	Date:	
Namai	ECA-Request for Absence		veen Activities)	
	(Er	_	(Chinese)	
Class:	Class No.:	_ Signature of Par	rent:	
Attendance		<u>Absence</u>		
The above st	udent is required to attend	The above	student is granted to absence	
	(Activity)		(Activity*)	
(Code, if any) to be held on		(Code, if any) to be held on		
	(Date)		(Date)	
from to (Time)		from	from to (Time)	
Name of Group:		Name of 0	Name of Group:	
Teacher-in-charge:		Teacher-i	Teacher-in-charge:	
Signature :		Signature	Signature :	
Data		Data	Data	

^{*} If you request for absence from an extra-curricular activity, please return this form to *Ms Lam Cho Yan* (Musical Instrument Class) or *Mr Lee Shing Hin* (Musical School Team and Musical Instrument Class) or *ECA Assistant* (Academic or Sports School Team / Club) at least 2 school days before the activity is held.