

SKH LAM WOO MEMORIAL SECONDARY SCHOOL



Annual School Plan

2022 - 2023

SKH Lam Woo Memorial Secondary School

Mission Statement

Keeping in step with the spirit of Jesus Christ our Lord, it is our mission to provide students with an all-round education aimed at excellence in spiritual, ethical, intellectual, physical, inter-personal and aesthetic development.

We aim at cultivating our students with the qualities of a LAMWOOER: leadership, ardour, modesty, wisdom, optimism, originality, empathy and responsibility.

SKH Lam Woo Memorial Secondary School

Annual School Plan (2022 - 2023)

Major Concerns

- Be the light and Be enlightened P.4
- With love, We shine P.7

Major Concern 1: Be the light and Be enlightened

Target 1: *Unleashing our potentials* (Open up students' horizons and excel in their strengths)

	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
1.1	General Education					
	1.1.1 Phase 1: After-school and post-exam periods (from 2021/22, for all forms)	Provide at least 3 courses for at least 30 students	1. Survey 2. Scrutiny of documents from Form Coordinators and LTD 3. Evaluation meeting with students 4. Feedback from external organisation	21/22: Phase 1 starts	WKT, LYY, (SSW)	Budget: \$48,000
	1.1.2 Phase 2: In Form 5 curriculum (from 2022/23)	Provide more than 10 courses in the whole year		22/23: Phase 2 starts		
1.2	Developing a talent pool	More students can be matched up with more external programs.		21/22: Set up the system and collect information	CCL, WKT, SSW	
				22/23: Fully implement		
1.3	Academic support for students' development	Students are more motivated in learning. (Less students involved in serious problem in handing in assignments).		Whole year	YCW, social workers, WKT	Budget: \$30,800 for the expenses of assignment group and summer training camp
1.4	STEM Room	Students are more widely and deeply involved in STEM activities.		Whole year	KSK, LCP, WKT	STEM Room renovation by QEF; STEM activities by IT Lab Fund

1.5	T Talk Two	A constant size of audience attend the talks. Majority of audience find the talks beneficial.		When the whole-day face-to-face classes can be resumed.	WKT, TWL	
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Target 2: Embracing the paradigm shift (Equip panel heads as leaders in subject development)

	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
2.1	Equipping the panel heads					
	2.1.1 Exploring the needs of own panel, equipping panel heads with the ability to evaluate the effectiveness of lesson teaching	Panel heads are better prepared and equipped to give constructive advice and help to panel members on improving teaching qualities.	1. Course Evaluation 2. Scrutiny of documents from LTD and subject panels 3. Survey from Staff Development Committee 4. HKDSE and VA results	21/22: HKDSE paper analysis 22/23: Lesson observation training 23/24: Carry out lesson observation for developmental purposes	WKT, Panel heads	
	2.1.2 Acquiring new pedagogy through professional exchange and expositions			21/22: Professional exchange with schools in the same district, and start joining L&T Expo	Professional exchange: Principal, WKT Expositions: WKT, CCL	

				22/23: Professional exchange with SKH schools		
2.2	Assisting panel members to grow: 1. Enhancement on lesson teaching 2. Enhancement on examination papers and exercises (setting and marking)	Teachers improve their teaching effectiveness.		21/22: Adjusting curriculum for half-day classes 22/23: Evaluation on examination papers and exercises 23/24: Improvement through developmental lesson observation	WKT, Panel heads	

Major Concern 2: With love, We shine

Target 1: Love Cultivation - Building up a loving atmosphere in school in order to enhance the relationships among teachers and students

	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
1.1	To cultivate students' positive values and attitudes					
	1.1.1 Promoting positive values and attitudes in formal lessons, form assemblies, school assemblies by different subject departments, sections and committees.	- Positive feedback from teachers and students	1. Scrutiny of documents and records 2. Feedback from students and teachers 3. APASO	Whole year	PHM, SSW, Section and Panel Heads, Form coordinators	- Financial support
	1.1.2 Arranging Form Teacher Periods to cultivate students' values and attitudes in a structured framework.	- Positive feedback from teachers and students		Whole year	PHM, SSW, Form coordinators	
	1.1.3 Carrying out activities and programs to enhance the relationships among teachers and students.	- Positive feedback from teachers and students		Whole year	Section and Panel Heads	- Financial support - NGO support
	1.1.4 Fostering the Christian belief and growth mindset in students.	- Positive feedback from teachers and students		Whole year	SFG, Section and Panel Heads	- Church support
1.2	To enhance peer support among students					
	1.2.1 Big Brother & Big Sister cum Peer Counsellor Scheme	- Positive feedback from teachers and students	1. Scrutiny of documents and records 2. Feedback from students and teachers 3. APASO	Whole year	YCW and social workers	- Financial support
	1.2.2 Student Teams in Sections, Committees	- Positive feedback from teachers and students		Whole year	Section and Committee Heads	
	1.2.3 Pilot Scheme of Proactive Class Management in F.1, setting up class rules,	- Positive feedback from teachers and students		Whole year	PHM, F.1 FTs	

	character building, creating a caring environment, etc.	- Active participation in class activities				
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Target 2: Potential Exploration - Providing students with ample opportunities to excel their potentials and strengths

	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
2.1	To develop students' leadership skills					
	2.1.3 Providing platforms for nurturing students' leadership skills in various Sections, Committees and Teams.	- Students' leadership skills to be effectively strengthened - Positive feedback from teachers and students	1. Scrutiny of documents and records 2. Feedback from participants and external organizations 3. APASO	Whole year	Section and Committee Heads	
	2.1.4 Organizing the Leadership Training Program for Head Post Leaders.	- Positive feedback from participants and external organizations - Leadership Training Program to be successfully held		Whole year	CWK, LCK, SSW	- Financial support - NGO support
2.2	To encourage and strengthen students' engagement in community service					
	2.2.1 Providing students with ample opportunities of doing voluntary work. For example, ● Elder Academy under The Labour and Welfare Bureau and the Elderly Commission ● Kids4kids Fund – Global Program	- Positive feedback from teachers, participants and external organizations - More students to be involved in community service	1. Scrutiny of documents and records 2. Feedback from teachers, participants and external organizations 3. APASO	Whole year	LCK, SSW	- Financial support - NGO support

S.K.H. Lam Woo Memorial Secondary School
DLG Three-year plan for the fourteenth cohort of NSS students (2022/23 to 2024/25)

DLG funded programmes	Strategies and benefits anticipated	Name of programme/course	Duration of programme/course	Estimated number of students			Evaluation of student learning/success indicators	Teacher-in-charge	Budget
				22/23	23/24	24/25			
Applied Learning	<ul style="list-style-type: none"> - To offer a range of applied learning courses for students with different learning needs and interests 	Areas of studies: <ul style="list-style-type: none"> - Creative Studies - Media and Communication - Business, Management and Law - Applied Science - Engineering and Production Services - Performing Arts - Early Childhood Education 	2 years	0	5	5	<ul style="list-style-type: none"> - Survey/evaluation report on students' feedback - Assessment of students' performance - Successful completion of courses 	CSH	\$75,000
DLG(ApL) from EDB									\$75,000
Other programmes	<ul style="list-style-type: none"> - To arouse students' interest towards Chinese language and culture - To enhance students' language ability 	Chinese Enrichment Course	3 years	30	30	30	<ul style="list-style-type: none"> - Test/examination students' performance - Survey/evaluation report on students' feedback 	WML, tutor from external organizations	\$20,000
	<ul style="list-style-type: none"> - To arouse students' interest in English language and culture - To enhance students' language 	English Enrichment Course	3 years	10	10	10	<ul style="list-style-type: none"> - Test/examination students' performance - Evaluation on students' feedback 	HCP, external tutors	\$25,000

	competence								
	- To arouse students' interest in Mathematics - To enhance students' skills in Mathematics	Mathematics Enrichment Course	3 years	15	15	15	- Assessment of students' performance - Successful completion of programmes - Evaluation on students' feedback	WKT, external tutors	\$14,000
	- To enhance students' speaking ability	Inter-school Model United Nations	3 years	10	10	10	- Assessment of students' performance - Successful completion of programmes	CCL, PHM	\$2,000
	- To prepare higher achievers in Physics for Hong Kong Physics Olympiad	Physics Enrichment Course	3 years	10	10	10	- Result in open competitions	LSH, tutors form external organizations	\$4,500
	- To nurture higher achievers in Mathematics and Science domains	HKUST Dual Programme	3 years	4	4	4	- Test/examination performance - Students' feedback - Result in the programme	CCL, HKUST	\$16,000
	- To nurture higher achievers in Science domains	CUHK Science Academy for Young Talent	3 years	1	1	1	- Test/examination performance - Students' feedback - Result in the programme	CCL, CUHK	\$1,000
	- To nurture higher achievers in various domains	CUHK Programmes for the Gifted and Talented	3 years	1	1	1	- Test/examination performance - Students' feedback - Result in the programme	CCL, CUHK	\$1,000
	- To nurture higher	Debating Team	3 years	8	8	8	- Result in open	PHM, tutor	\$25,000

	achievers in debating						competitions	from external organizations	
	- To encourage high achievers to brush up their knowledge	Entry Fee for various Competitions	3 years	10	10	10	- Result in open competitions	WKT, LKL	\$2,000
	- To cater for students' diverse areas of interests - To lay a solid foundation for further studies and future career	Music network program with Tuen Mun District Secondary School Heads Association	3 years	1	1	1	- HKDSE results	Music teacher from True Light Consultant Services	\$9,000
	- To purchase gifted education related reference books	/	3 years	/	/	/	- Students' feedback	CCL	\$500
DLG (Other Programmes)									\$120,000
Other Language	- To encourage students to hone their language abilities	Japanese Network Programme	3 years	2	2	2	- Result in public examination	CCL	8600
DLG (Other Languages)									\$8,600