

SKH LAM WOO MEMORIAL SECONDARY SCHOOL



Annual School Plan

2021 - 2022

SKH Lam Woo Memorial Secondary School

Mission Statement

Keeping in step with the spirit of Jesus Christ our Lord, it is our mission to provide students with an all-round education aimed at excellence in spiritual, ethical, intellectual, physical, inter-personal and aesthetic development.

We aim at cultivating our students with the qualities of a LAMWOOER: leadership, ardour, modesty, wisdom, optimism, originality, empathy and responsibility.

SKH Lam Woo Memorial Secondary School

Annual School Plan (2021 - 2022)

Major Concerns

- Be the light and Be enlightened P.4
- With love, We shine P.7

Major Concern 1: Be the light and Be enlightened

Target 1: *Unleashing our potentials* (Open up students' horizons and excel in their strengths)

	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
1.1	General Education					
	1.1.1 Phase 1: After-school and post-exam periods (from 2021/22, for all forms)	Provide at least 3 courses for at least 30 students	1. Survey 2. Scrutiny of documents from Form Coordinators and LTD 3. Evaluation meeting with students 4. Feedback from external organisation	21/22: Phase 1 starts	WKT, LYY, (SSW)	Budget: \$48,000
	1.1.2 Phase 2: In Form 5 curriculum (from 2022/23)	Provide more than 10 courses in the whole year		22/23: Phase 2 starts		
1.2	Developing a talent pool	More students can be matched up with more external programs.		21/22: Set up the system and collect information	CCL, WKT, SSW	
				22/23: Fully implement		
1.3	Academic support for students' development	Students are more motivated in learning. (Less students involved in serious problem in handing in assignments).		Whole year	YCW, social workers, WKT	Budget: \$30,800 for the expenses of assignment group and summer training camp
1.4	STEM Room	Students are more widely and deeply involved in STEM activities.		Throughout the year	KSK, LCP, WKT	STEM Room renovation by QEF; STEM activities by IT Lab Fund

1.5	T Talk Two	A constant size of audience attend the talks. Majority of audience find the talks beneficial.		When the whole-day face-to-face classes can be resumed.	WKT, TWL	
-----	------------	--	--	---	----------	--

Target 2: Embracing the paradigm shift (Equip panel heads as leaders in subject development)

	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
2.1	Equipping the panel heads					
	2.1.1 Exploring the needs of own panel, equipping panel heads with the ability to evaluate the effectiveness of lesson teaching	Panel heads are better prepared and equipped to give constructive advice and help to panel members on improving teaching qualities.	1. Course Evaluation 2. Scrutiny of documents from LTD and subject panels 3. Survey from Staff Development Committee 4. HKDSE and VA results	21/22: HKDSE paper analysis 22/23: Lesson observation training 23/24: Carry out lesson observation for developmental purposes	WKT, Panel heads	
	2.1.2 Acquiring new pedagogy through professional exchange and expositions			21/22: Professional exchange with schools in the same district, and start joining L&T Expo	Professional exchange: Principal, WKT Expositions: WKT, CCL	

				22/23: Professional exchange with SKH schools		
2.2	Assisting panel members to grow: 1. Enhancement on lesson teaching 2. Enhancement on examination papers and exercises (setting and marking)	Teachers improve their teaching effectiveness.		21/22: Adjusting curriculum for half-day classes 22/23: Evaluation on examination papers and exercises 23/24: Improvement through developmental lesson observation	WKT, Panel heads	

Major Concern 2: With love, We shine

Target 1: *Love Cultivation - Building up a loving atmosphere in school in order to enhance the relationships among teachers and students*

Objective 1: Building Form Culture

	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
1.1	Enhancement of Form Coordination	<ol style="list-style-type: none"> 1. Positive feedback from teachers and students 2. Active participation in class activities 	<ol style="list-style-type: none"> 1. APASO 2. Surveys done by universities 3. Feedback from students 4. Scrutiny of documents and records 	Whole year	CWM, Form coordinators	Financial support
1.2	Enrichment of Form Teacher/Reading Period	<ol style="list-style-type: none"> 1. Positive feedback from teachers and students 	<ol style="list-style-type: none"> 1. Feedback from students 2. Scrutiny of documents and records 	Whole year	CWM	
1.3	Pilot scheme of Proactive Class Management in Form 1	<ol style="list-style-type: none"> 1. Positive feedback from teachers and students 2. Active participation in class activities 	<ol style="list-style-type: none"> 1. APASO 2. Feedback from students 3. Scrutiny of documents and records 	Whole year	CWM	Financial support
1.4	Pilot scheme of Class Spirit Building in Form 4	<ol style="list-style-type: none"> 1. Positive feedback from teachers and students 2. Active participation in class activities 	<ol style="list-style-type: none"> 1. APASO 2. Feedback from students 3. Scrutiny of documents and records 	Whole year	CWM	Financial support

Objective 2: Serving the Community

	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
2.1	Elderly Academy under Labour and Welfare Bureau	<ol style="list-style-type: none"> 1. Positive feedback from participants 2. All programs completed in a year 	<ol style="list-style-type: none"> 1. Feedback from participants 2. Scrutiny of documents and records 	Whole year	LCK	
2.2	Kids4Kids Fund - Global Program	<ol style="list-style-type: none"> 1. Positive feedback from participants 2. Program successfully accepted by the Fund 	<ol style="list-style-type: none"> 1. Feedback from participants 2. Scrutiny of documents and records 	Whole year	CWM	
2.3	Pilot scheme of Head Post Team	<ol style="list-style-type: none"> 1. Positive feedback from teachers and students 2. Successfully support all events in school 	<ol style="list-style-type: none"> 1. Feedback from different sections 2. Scrutiny of documents and records 	Whole year	CWM	
2.4	Service Team held by different sections	<ol style="list-style-type: none"> 1. Positive feedback from participants 2. Successfully providing services to different people 	<ol style="list-style-type: none"> 1. Feedback from participants 2. Scrutiny of documents and records 	Whole year	Teacher-in-charge of different sections	

Target 2: *Growth Mindset - Nurturing students with an ever-changing mindset which makes students accept impossibilities*

Objective 3: **Rejuvenating Values of LAMWOOER**

	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
3.1	Reinforcement of value education in School Assemblies	<ol style="list-style-type: none"> 1. Positive feedback from teachers and students 2. Good topics allocated throughout the year 	<ol style="list-style-type: none"> 1. Feedback from teachers and students 2. Scrutiny of documents and records 	Whole year	AWC	
3.2	Reinforcement of value education in Form Assemblies	<ol style="list-style-type: none"> 1. Positive feedback from teachers and students 2. Good topics allocated throughout the year 	<ol style="list-style-type: none"> 1. Feedback from teachers and students 2. Scrutiny of documents and records 	Whole year	Form Coordinators of different forms	
3.3	Re-promotion of the values of LAMWOOER	<ol style="list-style-type: none"> 1. Positive feedback from teachers and students 	<ol style="list-style-type: none"> 1. Feedback from teachers and students 2. Scrutiny of documents and records 	Whole year	CWM	
3.4	Pilot scheme of Lamwooper of the year	<ol style="list-style-type: none"> 1. Positive feedback from teachers and students 2. Lamwooper of the year successfully elected 	<ol style="list-style-type: none"> 1. Feedback from teachers and students 2. Scrutiny of documents and records 	Whole year	AWC	Budget of MCES

Objective 4: Scaffolding Leadership

	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in Charge	Resources Required
4.1	Pilot scheme of Head Post Leadership Program	<ol style="list-style-type: none"> 1. Positive feedback from teachers and students 2. Leadership Program successfully held 	<ol style="list-style-type: none"> 1. Feedback from teachers and students 2. Scrutiny of documents and records 	Whole year	CWM	Budget of MC2
4.2	Pilot scheme of whole Form 1 Leadership Program	<ol style="list-style-type: none"> 1. Positive feedback from teachers and students 2. Leadership Program successfully held 	<ol style="list-style-type: none"> 1. Feedback from teachers and students 2. Scrutiny of documents and records 	Whole year	AWC	QEF
4.3	Future development of leadership for half of Form 2	<ol style="list-style-type: none"> 1. Positive feedback from teachers and students 2. Leadership Program successfully held 	<ol style="list-style-type: none"> 1. Feedback from teachers and students 2. Scrutiny of documents and records 	2022-2023	Teacher-in-charge of MC2	Budget of MC2
4.4	Future development of leadership for one-fourth of Form 3	<ol style="list-style-type: none"> 1. Positive feedback from teachers and students 2. Leadership Program successfully held 	<ol style="list-style-type: none"> 1. Feedback from teachers and students 2. Scrutiny of documents and records 	2023-2024	Teacher-in-charge of MC2	Budget of MC2

S.K.H. Lam Woo Memorial Secondary School
DLG Three-year plan for the thirteenth cohort of NSS students (2021/22 to 2023/24)

DLG funded programmes	Strategies and benefits anticipated	Name of programme/course	Duration of programme/course	Estimated number of students			Evaluation of student learning/success indicators	Teacher-in-charge	Budget
				21/22	22/23	23/24			
Applied Learning	- To offer a range of applied learning courses for students with different learning needs and interests	Areas of studies: - Creative Studies - Media and Communication - Business, Management and Law - Applied Science - Engineering and Production Services	2 years	0	5	5	- Survey/evaluation report on students' feedback - Assessment of students' performance - Successful completion of courses	CSH	\$75,000
DLG(ApL) from EDB									
\$75,000									
Other programmes	- To arouse students' interest towards Chinese language and culture - To enhance students' language ability	Chinese Enrichment Course	3 years	30	30	30	- Test/examination students' performance - Survey/evaluation report on students' feedback	WML, tutor from external organizations	\$10,000
	- To arouse students' interest in English language and culture - To enhance students' language competence	English Enrichment Course	3 years	10	10	10	- Test/examination students' performance - Evaluation on students' feedback	HCP, external tutors	\$25,000
	- To arouse students' interest	Mathematics Enrichment Course	3 years	15	15	15	- Assessment of students' performance	WKT, external tutors	\$24,000

	in Mathematics - To enhance students' skills in Mathematics						- Successful completion of programmes - Evaluation on students' feedback		
	- To enhance students' speaking ability	Inter-school Model United Nations	3 years	10	10	10	- Assessment of students' performance - Successful completion of programmes	CCL, PHM	\$2,000
	- To prepare higher achievers in Physics for Hong Kong Physics Olympiad	Physics Enrichment Course	3 years	10	10	10	- Result in open competitions	LSH, tutors form external organizations	\$4,000
	- To nurture higher achievers in Mathematics and Science domains	HKUST Dual Programme	3 years	4	4	4	- Test/examination performance - Students' feedback - Result in the programme	CCL, HKUST	\$16,000
	- To nurture higher achievers in Science domains	CUHK Science Academy for Young Talent	3 years	2	2	2	- Test/examination performance - Students' feedback - Result in the programme	CCL, CUHK	\$2,000
	- To nurture higher achievers in various domains	CUHK Programmes for the Gifted and Talented	3 years	2	2	2	- Test/examination performance - Students' feedback - Result in the programme	CCL, CUHK	\$2,000

	- To nurture higher achievers in debating	Debating Team	3 years	8	8	8	- Result in open competitions	PHM, tutor from external organizations	\$5,000
	- To encourage high achievers to brush up their knowledge	Entry fee for various competitions	3 years	10	10	10	- Result in open competitions	WKT, LKL	\$2,600
	- To purchase gifted education related reference books	/	3 years	/	/	/	- Students' feedback	CCL	\$200
DLG (Other Programmes)									\$92,800
Other Language	- To encourage students to hone their language abilities	Japanese Network Programme	3 years	3	3	3	- Result in public examination	CCL	\$11,700
DLG (Other Languages)									\$11,700